

STATE OF LOUISIANA
SECRETARY OF STATE

JAY DARDENNE
SECRETARY OF STATE

HELEN J. CUMBO
ADMINISTRATOR



Commercial
(225) 925-4704

Administrative Services
(225) 925-4704

Fax
(225) 925-4726
(225) 922-0435

**TRANSMITTAL INFORMATION
For All Business Filings**

Registered agent, officer, entity status information available via the Internet

Business Name (List ***exactly*** as it appears in documents)

Name of person filing document (evidence of filing will be mailed to this person, at address below)

Daytime phone number

Address

City

State

Zip Code

Mail or deliver the following items to the Secretary of State, at the address below:

- 1) This transmittal form
- 2) Original and one copy of the document
- 3) Filing fee payable to the Secretary of State
- 4) Proper endings on business entities
LLC for Limited Liability Company
Inc. for corporation
- 5) Proper certificate must accompany the Application for Authority for
foreign corporation and limited liability company only

NOTE: Louisiana notaries must print or type their name and include their notary or bar roll number.

Mailing Address: P. O. Box 94125, Baton Rouge, LA * 70804-9125
Office Location: 8549 United Plaza Blvd., Baton Rouge, LA * 70809
Web Site Address: www.sos.louisiana.gov

Jay Dardenne
Secretary of State



**COLLECTION AGENCY/DEBT COLLECTOR
REGISTRATION FORM**
(Pursuant to R.S. 9:3534.5 B)

Enclose \$25 filing fee
Make remittance payable to
Secretary of State
Do Not Send Cash

Return to: Commercial Division
P. O. Box 94125
Baton Rouge, LA 70804-9125
Phone (225) 925-4704
Web Site: www.sos.louisiana.gov

The full legal name of the Collection Agency or Debt Collector is _____

Jurisdiction of Organization if Collector is a company _____

Address where legal process may be served _____

Name of Employer if Collector is an individual _____

Signature of Authorized Representative

Date

INSTRUCTIONS

1. File this form along with the \$25 filing fee with the Secretary of State's office.
2. You will receive a copy marked "Received and Filed" by the Secretary of State.